



Interim Payment Certificate

Issued by:
Address:

Employer:
Address:

Contractor:
Address:

Works
situated at:

Contract dated:

Job reference:

Certificate no:

Date of valuation:

Issue date:

Due Date:

Final Date for Payment:

This Interim Payment Certificate is issued under the terms of the above-mentioned Contract.

[1] The Contract default retention is 5%, reduced to 2.5% after Practical Completion.

Total value of Works carried out in accordance with the Contract	£
Any additional payments under the Contract	£
Retention (_____ % of sum of above values) [1]	£
Sub-total	£
Less reimbursement of Advance Payment	£
Less payments in respect of any Payment Notices and other payments notified to the Architect/Contract Administrator	£
Less any deductions in accordance with the Contract	£
Sub-total	£
Less amounts previously certified	£
Net amount for payment	£

I/We hereby certify that the **amount of interim payment** to be made by the Employer to the Contractor is (state sum in words)

The Employer shall in addition pay the amount of VAT properly chargeable on receipt of the Contractor's fully itemised VAT invoice.

To be signed by or for the issuer named above

Signed _____

This is not a tax invoice.

Distribution

Employer
 Contractor

Other recipients:

Copy on file