



**Architect /  
Contract  
Administrator's  
Instruction**

Issued by:  
Address:

Customer:  
Address:

Contractor:  
Address:

Works  
situated at:

Job reference:

Instruction no:

Issue date:

Sheet:                      of

Contract dated:

Under the terms of the above-mentioned Contract, I/we issue the following instructions:

		Architect/Contract Administrator's estimate of costs (optional)	
		Omit (£)	Add (£)
To be signed by or for the issuer named above	Signed _____		

Contract Price	£
+/- Estimated cost of previous instructions	£
Sub-total	£
+/- Estimated cost of this instruction	£
<b>Estimated revised Contract Price</b>	<b>£</b>

**Distribution**

<input type="checkbox"/> Contractor	Other recipients: <input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Customer	<input type="checkbox"/>	<input type="checkbox"/> Copy on file